

6.0 PROGRAMME OFFERINGS

D5. DEPARTMENT OF MECHANICAL ENGINEERING STUDIES



PROGRAMMES	DURATION	AWARD	ENTRY REQUIREMENTS
Automotive Engineering Mechanical Engineering	2 years	Associate Degree	Required passes (Grades 1, 2; or Grade 3 from June 1998) in Mathematics, English A, Physics and at least TWO of the following: Mechanical Studies, Electricity, Chemistry, Technical Drawing, Building Technology, Information Technology, Construction and Visual Arts. In addition, all candidates who have not passed CSEC Physics would be required to register for and successfully complete an access course in the subject area prior to registration.**
Air Conditioning Systems Foundations Motor Vehicle Mechanics Foundations	1 year	Certificate	Required passes (Grades 1, 2, 3 or 4) in Mathematics and English A. Mature students (25+) require interview and Prior Learning Assessment. Contingent on passing an interview.
Diesel Mechanics - Part II Motor Vehicle Mechanics - Part II	1 year	Certificate	Successful completion of relevant Foundations Programme.

E. DIVISION OF ARTS, SCIENCE AND GENERAL STUDIES (DASGS):

Students entering DASGS may opt to study for an Associate Degree offered by the Sir Arthur Lewis Community College, or may choose to study for the Caribbean Advanced Proficiency Examinations.

Students must meet the College's General Entry Requirements (1.0). In addition, each of the following requirements must be met:

- Students must have CSEC Grades 1 or 2 in at least three of the following subjects: Additional Mathematics, Agricultural Science, Biology, Chemistry, Economics, English B, French, Geography, History, Human and Social Biology, Information Technology, Integrated Science, Physics, Principles of Accounts, Principles of Business, Social Studies, or Spanish.
- Non-CSEC qualifications will be considered on an individual basis.

Students will be advised about programme and subject choice after they have been accepted into the Division. They should, however, note the following:-

- Priority will be given to candidates who have obtained Grades 1 or 2 in the subject or subjects they wish to study.
- Where a subject is offered at CSEC, the Division will in most cases require a pass (usually at Grade 1 or 2) in that subject as a prerequisite for entry to that subject.
- Certain subject combinations may not be possible due to timetabling constraints.
- Please be advised that a pass in Agricultural Science, Human and Social Biology, and Integrated Science does not qualify a student to study one of the pure sciences at the Division.

The Associate Degree Programme

Students may opt to take an Associate Degree in one of the following areas:

Arts, Science, Social Science or General Studies.

Students opting for an Associate Degree may take a single major or a major with a minor offering in one of the following subjects:

Arts	Science	Social Science	General Studies
Digital Media French Spanish History Law Literatures in English Performing Arts – Drama	Biology Chemistry Environmental Science Mathematics – Applied Mathematics – Pure Physics	Accounting Economics Entrepreneurship Geography Sociology	Major and minor drawn from Arts, Science or Social Science

The Caribbean Advanced Proficiency Examinations Programme (CAPE)

All students opting for the CAPE programme are required on entry to choose three subjects, usually drawing at least two from one of the following groups:

Arts	Natural Sciences	Social Sciences
Digital Media French Spanish History Law Literatures in English Performing Arts – Drama	Biology Chemistry Environmental Science Mathematics – Applied Mathematics – Pure Physics	Accounting Economics Entrepreneurship Geography Management of Business Sociology Tourism

All students opting for the CAPE programme are required to take Communication Studies in their first year and Caribbean Studies in their second year.

7.0 FEE STRUCTURE FOR 2017/2018 will be available on the College's website at www.salcc.edu.lc

DATES TO REMEMBER
Application submission deadline:
Wednesday, 31st May 2017 at 3:00 p.m.

NOTIFICATION OF ACCEPTANCE

Notification of Acceptance for the following Divisions/Departments will be issued within the month of **July**:
 Department of Health Sciences; Division of Teacher Education and Educational Administration
 and specific programmes in the Division of Technical Education and Management Studies

Notification of Acceptance for the
 following Divisions will be issued within the month of **August**:
 Division of Agriculture; Division of Arts, Science & General Studies
 Division of Technical Education & Management Studies

For further information visit our website: www.salcc.edu.lc or call us at: 457-7300 ext. 5226/5229

Information on application status will not be given over the phone.

SIR ARTHUR LEWIS COMMUNITY COLLEGE
APPLICATION GUIDE – ACADEMIC YEAR 2017 - 2018

1.0 GENERAL ENTRY REQUIREMENTS:

Associate Degree and Caribbean Advanced Proficiency Examinations (CAPE):

Passes in at least five (5) subjects at CSEC General Proficiency Level, including English A and Mathematics (Grades 1, 2, 3) or GCE 'O' Level (Grades A, B, C) or a combination of both; and any other required courses.

The College will also consider qualifications other than those stated above.

Certificate:

Entry requirements for certificate level programmes vary for the various programmes offered at the College (*See Certificate Level programmes offered according to Divisions/Departments for specific entry requirements*).

(References to Grades 3 are for CSEC results obtained in or after June 1998.)

Persons who wish to offer Access courses as part of their entry qualifications are advised that most Access courses consist of two parts, both of which must be successfully completed prior to registration. Please note that the Access course grade which is acceptable for entry is determined by the respective Division/Department.

Persons who have attained SALCC qualifications should indicate that on their application to the College.

2.0 REQUEST FOR CHANGE OF APPLICATION/PROGRAMME:

A candidate, having submitted an application by the deadline date specified, may request a change in the programme applied for and shall pay a change of programme fee of \$10.00 upon submission of the request. Change of application forms are available at the Sir Arthur Lewis Community College.

Deadline date for submission of Change of Application/Programme form is **Wednesday, 31st May 2017.**

3.0 PROGRAMME OFFERINGS:

The College offers a range of programmes at the Certificate, Diploma and Associate Degree levels. College programmes are normally completed over a two-year period; however there are some Certificate programmes which are of one year's duration or less and the Associate Degree in General Nursing is of three years duration. Detailed information on programme offerings by Division/Department is shown overleaf.

Important Notice:

Sir Arthur Lewis Community College reserves the right to:

- (a) withdraw courses at any time;**
- (b) Change any of the following: fees, calendar, curricula, degree programmes, degree requirements and any other requirement related to an academic programme.**

Change will become effective whenever the proper authorities so determine and will apply to both prospective students and those already enrolled.

4.0 INTERVIEWS FOR COLLEGE PROGRAMMES:

Interviews for the College Programmes will be conducted during **June**.

5.0 APPLICANTS TO THE DEPARTMENT OF HEALTH SCIENCES:

Persons seeking admission to programmes within the Department of Health Sciences and who meet the academic qualifications are advised that the following are also required for entry: Pass the interview; pass the assessment of both oral and written communication skills; present two References from workplace supervisor or last employer; and/or the last educational institution attended; present a valid Police Record. All general entry qualifications must be attained by the deadline for submission of applications. Minimum age requirement for admission to the Department of Health Sciences: 18 years by 31st August 2017. Candidates must earn at least a "B" on any Access Course presented as an academic qualification for entry into the DHS programmes. Upon selection candidates would be required to: present a certificate of physical and mental fitness to practice.

6.0 PROGRAMME OFFERINGS

A. DIVISION OF AGRICULTURE (DAGRI):

PROGRAMMES	DURATION	AWARD	ENTRY REQUIREMENTS
General Agriculture	2 years	Associate Degree	General Associate Degree Entry requirements with at least any two Science subjects (except Human and Social Biology). All applicants who have not passed Chemistry at CSEC level are required to take the Access Chemistry course at the College by the summer of the application year. Applicants who require additional Science subjects should take advantage of Access Science courses offered at the Sir Arthur Lewis Community College during the <u>Summer</u> preceding their entry.
General Agriculture	1 year	Certificate	Applicants are required to have Grades 1, 2 or 3 in English Language and at least three other (3) CSEC subjects which should include one Science subject. Mature students - Interview required. Previous involvement/study in Agriculture is an asset.

B. DEPARTMENT OF HEALTH SCIENCES (DHS):

Applied Nutrition and Dietetics	4 Semesters	Diploma	<p>Persons seeking admission to this programme shall meet the following entry requirements:</p> <p>1. Academic: Four CXC Subjects Grades 1, 2 or 3 after June 1998 or Grades 1 or 2 before June 1998 including three compulsory subjects: English, Mathematics, and One Science subject (not necessarily pure science) GCE in any of the subjects at Grades A, B or C.</p> <p style="text-align: center;">OR</p> <p>Pre-College remedial (preparatory or access) courses offered at SALCC. English, Mathematics, Biology and Chemistry PLUS one other CXC subject course (Social Science preferred).</p> <p style="text-align: center;">OR</p> <p>Mature Students are accepted providing that there is "adequate documentary evidence of learning and experience in nutrition to the satisfaction of the (Department of Health Sciences)". Mature students may present evidence of successful completion of Access Courses in English, Mathematics, Chemistry and Biology; and, successful completion of at least one College level course.</p> <p>2. Minimum age requirement: Nil</p> <p>3. Interview: conducted for applicants whose application meet the academic requirements. Applicants are expected to display a keen interest in the programme and possess rudimentary knowledge of the field. An age related level of maturity and basic professionalism should be displayed.</p>
Nurse Midwifery	1 year	Diploma	Successful completion of the General Nursing Programme from a recognized School of Nursing having completed the Regional Nursing Curriculum. Successful completion of all pre-requisites for programme or other required courses (effective 2003). Current License to practice as a registered nurse in St. Lucia. A minimum of one-year current post basic experience in a general hospital setting (maternal and infant nursing experience preferred). Current CPR Certification. Eligibility to practice at clinical training sites in St. Lucia. Interview required.
Health Aide Studies	1 Semester	Certificate of Completion	Functional Literacy and basic arithmetic ability; Pass the Department's assessment of both oral and written communication skills. Two References, One reference must be from the Learner's Supervisor or former employer or teacher; Certificate of Physical and Mental Fitness; Cooperative (On the Job) Training; Recommendation by the employer; Eligibility to practice at clinical training sites in St. Lucia. Interview required.
Criminal Justice (Part-Time)		Associate Degree	General Associate Degree Entry requirements. Mature applicants without the entry qualifications may be considered for admission following an interview and the successful completion of relevant matriculation requirements. Interview required.
Social Work (Part-Time)		Associate Degree	General Associate Degree Entry requirements OR completion of the Social Work Certificate Programme. Interview required.
Social Work (Part-Time)		Certificate	Passes in 4 CSEC subjects or equivalent, including English A. Mature applicants, (at least 22 years old) without the above qualifications may be considered for admission following an interview and the successful completion of relevant matriculation requirements necessary to pursue College courses. Interview required.

C. DIVISION OF TEACHER EDUCATION AND EDUCATIONAL ADMINISTRATION (DTEEA):

Primary Education (Full-Time)	2 years	Associate Degree from Eastern Caribbean Joint Board of Teacher Education	At least Five (5) CSEC subjects (Grades 1 or 2; or Grade 3 from June 1998) or GCE equivalent These five subjects should include: - English A - Mathematics - History or Geography or Social Studies - Science - Integrated Science or Human & Social Biology or Agricultural Science or Chemistry or Biology or Physics - One other academic subject <i>(In addition, persons who do not have at least one pure Science subject at Grades 1 or 2 will be required to register and successfully complete a Science Access course prior to registration)</i> Interview required.
Secondary Education (Full-Time)	2 years	Associate Degree from Eastern Caribbean Joint Board of Teacher Education	At least five (5) CSEC subjects (Grades 1 or 2; or Grade 3 from June 1998) or GCE equivalent These five subjects should include English A. In addition, applicants must have: - Two (2) 'A' Levels OR CAPE - 2 units OR an Associate Degree in Specialist subjects. Subject Department may require additional requirements. Interview required. For persons applying for the programme in Technical Vocational Education Training/Industrial Arts the entry qualifications are: At least five (5) CSEC subjects (Grades 1, 2; or Grade 3 from June 1998) or GCE equivalent. These subjects should include English A, Mathematics, and at least one subject in the TVET/Industrial Arts area also Associate Degree in TVET subjects.

6.0 PROGRAMME OFFERINGS

D. DIVISION OF TECHNICAL EDUCATION AND MANAGEMENT STUDIES (DTEMS):

D1. DEPARTMENT OF BUILDING STUDIES

PROGRAMMES	DURATION	AWARD	ENTRY REQUIREMENTS
Architectural Technology			Required passes (Grades 1, 2; or Grade 3 from June 1998) in Mathematics, English A, Physics, Chemistry and at least ONE of the following: Geography, Technical Drawing, Building Technology, Information Technology, Construction, Visual Arts, Social Studies and History.
Construction Engineering Quantity Surveying	2 years	Associate Degree	Required passes (Grades 1, 2; or Grade 3 from June 1998) in Mathematics, English A, Physics, Chemistry and at least ONE of the following: Geography, Technical Drawing, Building Technology, Information Technology, Construction, Woodwork, Visual Arts, and Social Studies . In addition, all candidates who have not passed CSEC Chemistry and Physics would be required to register for and successfully complete an access course in the subject area prior to registration.**
Building Services Foundations Building Trades Foundations Carpentry and Joinery Foundations	1 year	Certificate	Required passes (Grades 1, 2, 3 or 4) in Mathematics and English A. Mature students (25+) require interview and Prior Learning Assessment. Contingent on passing an interview.
Carpentry and Joinery - II	1 year	Certificate	Successful completion of relevant Foundations Programme.

D2. DEPARTMENT OF BUSINESS AND SECRETARIAL STUDIES

Applied Arts - Business Administration			Required passes (Grades 1, 2; or Grade 3 from June 1998) in Mathematics, English A, Principles of Accounts OR Principles of Business and at least TWO of the following: Economics, Social Studies, Information Technology, EDPM, Office Administration and French/Spanish.
Applied Arts - Office Administration	2 years	Associate Degree	Required passes (Grades 1, 2; or Grade 3 from June 1998) in Mathematics, English A, Office Administration and at least TWO of the following: EDPM , Information Technology, Principles of Business, Principles of Accounts, Economics, Social Studies and French/Spanish. In addition, all candidates who have not passed CSEC French or Spanish will be required to register for and successfully complete an access course in the subject area prior to registration.**
Business Studies (Part-Time only at Morne Campus, Full-Time & Part-Time at Southern Extension Centre, Vieux-Fort)		Certificate	Passes in four CSEC subjects or equivalent, including English A and Mathematics. Mature applicants, (at least 22 years old) without the above qualifications may be considered for admission following an interview and the successful completion of relevant matriculation requirements.
Para Legal Studies (Part-Time)		Certificate	Applicants should have passes in at least four subjects at CSEC General Proficiency Grades 1, 2 and 3 (after 1998) or the equivalent. A pass in English is compulsory. Sir Arthur Lewis Community College Access courses may be substituted for the foregoing. Mature applicants without the above qualifications but who have more than five years on-the-job experience in an institution where legal functions are performed, may be considered for admission after interview. In some cases, these persons may be required to register for Access courses to make up for deficiencies in certain areas.
Secretarial Studies (Part-Time only at Morne Campus; Full-Time & Part-Time at Southern Extension Centre, Vieux-Fort)		Diploma/ Certificate	Passes in four CSEC subjects or equivalent, including English A and Mathematics. Mature applicants, (at least 22 years old) without the above qualifications may be considered for admission following an interview and the successful completion of relevant matriculation requirements.

D3. DEPARTMENT OF ELECTRICAL AND ELECTRONICS STUDIES

Computer Systems Engineering Electronics Engineering	2 years	Associate Degree	Required passes (Grades 1, 2; or Grade 3 from June 1998) in Mathematics, English A, Physics and at least TWO of the following: Electricity, Electrical & Electronics Technology, Chemistry and Information Technology. In addition, all candidates who have not passed CSEC Physics would be required to register for and successfully complete an Access course in the subject area prior to registration.**
Electrical Installation	2 years	Certificate	Required courses: passes (Grades 1, 2, 3 or 4) in Mathematics, English A and at least TWO of the following: Electricity, Electrical and Electronics Technology, Chemistry, Information Technology and Technical Drawing.

D4. DEPARTMENT OF HOSPITALITY STUDIES

Food and Beverage Operations			Required passes (Grades 1, 2; or Grade 3 from June 1998) in English A, Mathematics, Food & Nutrition, French OR Spanish and at least ONE of the following: Principles of Business, Principles of Accounts, Economics, Social Studies and Chemistry.
Hospitality Studies	2 years	Associate Degree	Required passes (Grades 1, 2; or Grade 3 from June 1998) in English A, Mathematics, French OR Spanish and Food & Nutrition OR Social Studies and at least ONE of the following: Principles of Business, Principles of Accounts, Economics and Chemistry.
Travel and Tourism			Required passes (Grades 1, 2; or Grade 3 from June 1998) in English A, Mathematics and French OR Spanish and at least TWO of the following: Principles of Business, Principles of Accounts, Economics, Geography and Social Studies. In addition, all candidates who have not passed CSEC French or Spanish will be required to register for and successfully complete an access course in the subject area prior to registration.**

**** The Division encourages individuals to take advantage of the Access Courses that are being offered at the College in the summer and evenings, prior to their application. Candidates must earn at least a 'C-' grade on any Access course presented as an academic qualification for entry into any Associate Degree Programme.**