

6.0 PROGRAMME OFFERINGS

E. DIVISION OF ARTS, SCIENCE AND GENERAL STUDIES (DASGS):

Students entering DASGS may opt to study for an Associate Degree offered by the Sir Arthur Lewis Community College, or may choose to study for the Caribbean Advanced Proficiency Examinations (CAPE).

Students must meet the College's General Entry Requirements (1.0). In addition, each of the following requirements must be met:

- Students must have CSEC Grades 1 or 2 in **at least three** of the following subjects: Additional Mathematics, Agricultural Science, Biology, Chemistry, Economics, English B, French, Geography, History, Information Technology, Integrated Science, Mathematics, Physics, Principles of Accounts, Principles of Business, Social Studies, Spanish, Theatre Arts.
- Non CSEC qualifications will be considered on an individual basis.

Students will be advised about programme and subject choice after they have been accepted into the Division. They should, however, note the following:-

- Priority will be given to candidates who have obtained Grades 1 or 2 in the subject or subjects they wish to study.
- Where a subject is offered at CSEC, the Division will in **most cases** require a Grade 1 or 2 in that subject as a prerequisite for entry to that subject.
- Certain subject combinations may not be possible due to timetabling constraints.
- Please be advised that a pass in Agricultural Science and Integrated Science does not qualify a student to study one of the pure sciences at the Division (Biology, Chemistry, Physics).

The Associate Degree Programme

Students may opt to take an Associate of ARTS or the Associate of SCIENCE.

Students opting for an Associate Degree may select one of the following subject concentrations or majors related to their selected Associate Degree.

| Concentrations in the Associate of ARTS | Concentrations in the Associate of SCIENCE |
|--|---|
| Economics French Geography History Literatures in English Performing Arts/Drama Sociology Spanish | Biology Chemistry Environmental Science Mathematics – Applied Mathematics – Pure Physics |

The Caribbean Advanced Proficiency Examinations Programme (CAPE)

All students opting for the CAPE Programme are required on entry to choose three subjects, usually drawing at least two from one of the following groups:

| Arts | Natural Sciences | Social Sciences |
|---|---|--|
| Digital Media French History Law Literatures in English Performing Arts – Drama Spanish | Biology Chemistry Environmental Science Mathematics – Applied Mathematics – Pure Physics | Accounting Economics Entrepreneurship Geography Management of Business Sociology Tourism |

All students opting for the CAPE programme are required to take Communication Studies in their first year and Caribbean Studies in their second year.

F. SOUTH CAMPUS (SOUTHERN EXTENSION CENTRE)

| PROGRAMMES | AWARD | AVAILABILITY | | ENTRY REQUIREMENTS |
|--|---------------------------------|--------------|-----------|--|
| | | Full-Time | Part-Time | |
| Business Administration Office Administration | Associate Degree | * | * | Five CSEC passes (or equivalent) including: English A, Mathematics & French or Spanish) - at least Grade 3. |
| Business Studies Secretarial Studies | Certificate | * | * | Four CSEC passes (or equivalent) including: English A & Mathematics - at least Grade 3. |
| Social Work | Certificate Associate Degree | | * | Five CSEC passes (or equivalent) including: English A & Mathematics - at least Grade 3. Interview required. Applicants should also be at least 18 years by date of commencement. |
| Travel & Tourism Hospitality Studies | Associate Degree | * | | See D4. (Department of Hospitality Studies - DTEMS) |
| Management Studies | Certificate | | * | Four CSEC passes (or equivalent) including: English A & Mathematics - at least Grade 3. |

Access courses (offered at the College) may also be considered for matriculation.

7.0 FEE STRUCTURE FOR 2018-19 will be available on the College's Website at www.salcc.edu.lc

DATES TO REMEMBER

Application submission deadline: Friday, 6th April 2018 at 3:00 p.m.

Late Application deadline for ONLY the Division of Agriculture, Division of Arts, Science and General Studies and some programmes in the Division of Technical Education and Management Studies

Friday, 29th June 2018 Late application fee is \$40.00

NOTIFICATION OF ACCEPTANCE

Notification of Acceptance for the following Divisions/Departments will be issued within the month of **July**:

Department of Health Sciences; Division of Teacher Education and Educational Administration;
and specific programmes in the Division of Technical Education and Management Studies

Notification of Acceptance for the following Divisions will be issued within the month of **August**:

Division of Agriculture; Division of Arts, Science & General Studies; Division of Technical Education & Management Studies

For further information visit our website: www.salcc.edu.lc or call us at: 457-7300 ext. 5226

Information on application status will not be given over the phone.



SIR ARTHUR LEWIS COMMUNITY COLLEGE APPLICATION GUIDE – ACADEMIC YEAR 2018 - 2019

1.0 GENERAL ENTRY REQUIREMENTS:

Associate Degree and Caribbean Advanced Proficiency Examinations (CAPE):

Passes in at least five (5) subjects at CSEC General Proficiency Level, including English A and Mathematics (Grades 1, 2, 3) or GCE 'O' Level (Grades A, B, C) or a combination of both; and any other required courses.

The College will also consider qualifications other than those stated above.

Certificate:

Entry requirements for certificate level programmes vary for the various programmes offered at the College (*See Certificate Level programmes offered according to Divisions/Departments for specific entry requirements*).

(References to Grades 3 are for CSEC results obtained in or after June 1998.)

Persons who wish to offer Access courses as part of their entry qualifications are advised that most Access courses consist of two parts, both of which must be successfully completed prior to registration. Please note that the Access course grade which is acceptable for entry is determined by the respective Division/Department.

Persons who have attained SALCC qualifications should indicate that on their application to the College.

2.0 REQUEST FOR CHANGE OF APPLICATION/PROGRAMME:

A candidate, having submitted an application by the deadline date specified, may request a change in the programme applied for and shall pay a change of programme fee of \$10.00 upon submission of the request. Change of application forms are available at the Sir Arthur Lewis Community College.

Deadline date for submission of Change of Application/Programme form is **Friday, 6th April 2018.**

3.0 PROGRAMME OFFERINGS:

The College offers a range of programmes at the Certificate, Diploma and Associate Degree levels. College programmes are normally completed over a two-year period; however there are some Certificate programmes which are of one year's duration or less and the Associate Degree in General Nursing is of three years duration. Detailed information on programme offerings by Division/Department is shown overleaf.

Important Notice:

Sir Arthur Lewis Community College reserves the right to:

- withdraw courses at any time;**
- Change any of the following: fees, calendar, curricula, degree programmes, degree requirements and any other requirement related to an academic programme.**

Change will become effective whenever the proper authorities so determine and will apply to both prospective students and those already enrolled.

4.0 INTERVIEWS FOR COLLEGE PROGRAMMES:

Interviews for the College Programmes will be conducted during **June**.

5.0 APPLICANTS TO THE DEPARTMENT OF HEALTH SCIENCES:

Persons seeking admission to programmes within the Department of Health Sciences and who meet the academic qualifications are advised that the following are also required for entry: Pass the interview; pass the assessment of both oral and written communication skills; present two References from workplace supervisor or last employer; and/or the last educational institution attended; present a valid Police Record. All general entry qualifications must be attained by the deadline for submission of applications. Minimum age requirement for admission to the Department of Health Sciences: 18 years by 31st August 2018. Candidates must earn at least a "B" on any Access Course presented as an academic qualification for entry into the DHS programmes. Upon selection candidates would be required to: present a certificate of physical and mental fitness to practice.

6.0 PROGRAMME OFFERINGS

A. DIVISION OF AGRICULTURE (DAGRI):

| PROGRAMMES | DURATION | AWARD | ENTRY REQUIREMENTS |
|---------------------|----------|------------------|---|
| General Agriculture | 2 years | Associate Degree | General Associate Degree Entry requirements with at least any two Science subjects (except Human and Social Biology). All applicants who have not passed Chemistry at CSEC level are required to take the Access Chemistry course at the College by the summer of the application year. Applicants who require additional Science subjects should take advantage of Access Science courses offered at the Sir Arthur Lewis Community College during the year or the Summer preceding their entry. |
| General Agriculture | 1 year | Certificate | Applicants are required to have Grades 1, 2 or 3 in English Language, a minimum of Grade 4 in Mathematics and at least three other (3) CSEC subjects which should include one Science subject. Mature students - Interview required. Previous involvement/study in Agriculture is an asset. |

B. DEPARTMENT OF HEALTH SCIENCES (DHS):

| | | | |
|---------------------------------|-------------|---------------------------|--|
| Applied Nutrition and Dietetics | 4 Semesters | Diploma | <p>Persons seeking admission to this programme shall meet the following entry requirements:</p> <p>1. Academic: Four CXC Subjects Grades 1, 2 or 3 after June 1998 or Grades 1 or 2 before June 1998 including three compulsory subjects: English, Mathematics, and One Science subject (not necessarily pure science) GCE in any of the subjects at Grades A, B or C.</p> <p style="text-align: center;">OR</p> <p>Pre-College remedial (preparatory or access) courses offered at SALCC. English, Mathematics, Biology and Chemistry PLUS one other CXC subject course (Social Science preferred).</p> <p style="text-align: center;">OR</p> <p>Mature Students are accepted providing that there is "adequate documentary evidence of learning and experience in nutrition to the satisfaction of the (Department of Health Sciences)". Mature students may present evidence of successful completion of Access Courses in English, Mathematics, Chemistry and Biology; and, successful completion of at least one College level course.</p> <p>2. Minimum age requirement: Nil</p> <p>3. Interview: conducted for applicants whose application meet the academic requirements. Applicants are expected to display a keen interest in the programme and possess rudimentary knowledge of the field. An age related level of maturity and basic professionalism should be displayed.</p> |
| Nurse Midwifery | 1 year | Diploma | Successful completion of the General Nursing Programme from a recognized School of Nursing having completed the Regional Nursing Curriculum. Successful completion of all pre-requisites for programme or other required courses (effective 2003). Current License to practice as a registered nurse. A minimum of one -year current post basic experience in a general hospital setting (maternal and infant nursing experience preferred). Current CPR Certification. Eligibility to practice at clinical training sites in St. Lucia. Interview required. |
| Health Aide Studies | 1 Semester | Certificate of Completion | Functional Literacy and basic arithmetic ability; Pass the Department's assessment of both oral and written communication skills. Two References, One reference must be from the Learner's Supervisor or former employer or teacher; Certificate of Physical and Mental Fitness; Cooperative (On the Job) Training; Recommendation by the employer; Eligibility to practice at clinical training sites in St. Lucia. Interview required. |

C. DIVISION OF TEACHER EDUCATION AND EDUCATIONAL ADMINISTRATION (DTEEA):

| | | | |
|---|-----------|--|--|
| Primary Education (Full-Time) | 2 years | Associate Degree from Eastern Caribbean Joint Board of Teacher Education | At least Five (5) CSEC subjects (Grades 1 or 2; or Grade 3 from June 1998) or GCE equivalent These five subjects should include: - English A - Mathematics - History or Geography or Social Studies - Science - Integrated Science or Human & Social Biology or Agricultural Science or Chemistry or Biology or Physics - One other academic subject <i>(In addition, persons who do not have at least one pure Science subject at Grades 1 or 2 will be required to register and successfully complete a Science Access course prior to registration)</i> Interview required. |
| Secondary Education (Full-Time) | 2 years | Associate Degree from Eastern Caribbean Joint Board of Teacher Education | At least five (5) CSEC subjects (Grades 1 or 2; or Grade 3 from June 1998) or GCE equivalent These five subjects should include English A. In addition, applicants must have: - Two (2) 'A' Levels OR CAPE - 2 units OR an Associate Degree in Specialist subjects. Subject Department may require additional requirements. Interview required. For persons applying for the programme in Technical Vocational Education Training/Industrial Arts the entry qualifications are: At least five (5) CSEC subjects (Grades 1, 2; or Grade 3 from June 1998) or GCE equivalent. These subjects should include English A, Mathematics, and at least one subject in the TVET/Industrial Arts area also Associate Degree in TVET subjects. |
| Early Childhood Development (Part-Time) | 1.5 years | Certificate in Early Childhood Development (SALCC); Caribbean Vocational Qualification Level 1 | Assessment of Prior Learning OR at least three (3) CSEC subjects (Grades 1 or 2; or Grade 3 from June 1998); Interview required. |

6.0 PROGRAMME OFFERINGS

D. DIVISION OF TECHNICAL EDUCATION AND MANAGEMENT STUDIES (DTEMS):

All students must have access to a laptop or desktop computer after hours. All Engineering students must have a computer with the following minimum requirements: CPU - Quadcore 2.4 Ghz, RAM - 8 Gb, Graphic Card 2Gb of ram, Hard Drive - 1TB.

D1. DEPARTMENT OF BUILDING STUDIES

| PROGRAMMES | DURATION | AWARD | ENTRY REQUIREMENTS |
|-----------------------------------|----------|------------------|--|
| Architectural Technology | | | Required passes (Grades 1, 2; or Grade 3 from June 1998) in Mathematics, English A, Physics, Chemistry and at least ONE of the following: Geography, Technical Drawing, Building Technology, Information Technology, Construction, Visual Arts, Social Studies and History. |
| Construction Engineering | 2 years | Associate Degree | Required passes (Grades 1, 2; or Grade 3 from June 1998) in Mathematics, English A, Physics, Chemistry and at least ONE of the following: Geography, Technical Drawing, Building Technology, Information Technology, Construction, Woodwork, Visual Arts, and Social Studies . In addition, all candidates who have not passed CSEC Chemistry and Physics would be required to register for and successfully complete an access course in the subject area prior to registration.** |
| Quantity Surveying | | | |
| Carpentry and Joinery Foundations | 1 year | Certificate | Required passes (Grades 1, 2, 3 or 4) in Mathematics and English A. Mature students (25+) require interview and Prior Learning Assessment. Contingent on passing an interview. |
| Carpentry and Joinery - II | 1 year | Certificate | Successful completion of relevant Foundations Programme. |

D2. DEPARTMENT OF BUSINESS AND SECRETARIAL STUDIES

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|--|---------|------------------|--|
| Applied Arts - Business Administration | | | Required passes (Grades 1, 2; or Grade 3 from June 1998) in Mathematics, English A, Principles of Accounts OR Principles of Business and at least TWO of the following: Economics, Social Studies, Information Technology, EDPM, Office Administration and French/Spanish. |
| Applied Arts - Office Administration | 2 years | Associate Degree | Required passes (Grades 1, 2; or Grade 3 from June 1998) in Mathematics, English A, Office Administration and at least TWO of the following: EDPM , Information Technology, Principles of Business, Principles of Accounts, Economics, Social Studies and French/Spanish. In addition, all candidates who have not passed CSEC French or Spanish will be required to register for and successfully complete an access course in the subject area prior to registration.** |

D3. DEPARTMENT OF ELECTRICAL AND ELECTRONICS STUDIES

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|------------------------------|---------|------------------|--|
| Computer Systems Engineering | 2 years | Associate Degree | Required passes (Grades 1, 2; or Grade 3 from June 1998) in Mathematics, English A, Physics and at least TWO of the following: Electricity, Electrical & Electronics Technology, Chemistry and Information Technology. In addition, all candidates who have not passed CSEC Physics would be required to register for and successfully complete an Access course in the subject area prior to registration.** |
| Electronics Engineering | | | |
| Electrical Installation | 2 years | Certificate | Required courses: passes (Grades 1, 2, 3 or 4) in Mathematics, English A and at least TWO of the following: Electricity, Electrical and Electronics Technology, Chemistry, Information Technology and Technical Drawing. |

D4. DEPARTMENT OF HOSPITALITY STUDIES

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|------------------------------|---------|------------------|---|
| Food and Beverage Operations | | | Required passes (Grades 1, 2; or Grade 3 from June 1998) in English A, Mathematics, Food & Nutrition, French OR Spanish and at least ONE of the following: Principles of Business, Principles of Accounts, Economics, Social Studies and Chemistry. |
| Hospitality Studies | 2 years | Associate Degree | Required passes (Grades 1, 2; or Grade 3 from June 1998) in English A, Mathematics, French OR Spanish and Food & Nutrition OR Social Studies and at least ONE of the following: Principles of Business, Principles of Accounts, Economics and Chemistry. |
| Travel and Tourism | | | Required passes (Grades 1, 2; or Grade 3 from June 1998) in English A, Mathematics and French OR Spanish and at least TWO of the following: Principles of Business, Principles of Accounts, Economics, Geography and Social Studies. In addition, all candidates who have not passed CSEC French or Spanish will be required to register for and successfully complete an access course in the subject area prior to registration.** |

D5. DEPARTMENT OF MECHANICAL ENGINEERING STUDIES

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|--|---------|------------------|--|
| Automotive Engineering | 2 years | Associate Degree | Required passes (Grades 1, 2; or Grade 3 from June 1998) in Mathematics, English A, Physics and at least TWO of the following: Mechanical Studies, Electricity, Chemistry, Technical Drawing, Building Technology, Information Technology, Construction and Visual Arts. In addition, all candidates who have not passed CSEC Physics would be required to register for and successfully complete an access course in the subject area prior to registration.** |
| Mechanical Engineering | | | |
| Motor Vehicle Mechanics Foundations | 1 year | Certificate | Required passes (Grades 1, 2, 3 or 4) in Mathematics and English A. Mature students (25+) require interview and Prior Learning Assessment. Contingent on passing an interview. |
| Motor Vehicle Mechanics - Part II | 1 year | Certificate | Successful completion of relevant Foundations Programme. |
| Refrigeration and Air Conditioning Systems - Part II | | | |

** The Division encourages individuals to take advantage of the Access Courses that are being offered at the College in the summer and evenings, prior to their application. Candidates must earn at least a 'C-' grade on any Access course presented as an academic qualification for entry into any Associate Degree Programme.